

ISAC Meeting

Date: 23.07.2020
Time: 7:30pm (Online)

NO. KMMM/ISAC/42/20
Place: Online (via Google Meet)

- Agenda:**
- ① Report on HEIs Registration for NAAC
 - ② AGAR Preparation
 - ③ Report on Online classes
 - ④ Organisation of Webinars
 - ⑤ Registration for SAP
 - ⑥ Miscel.

Members Present:

- | | |
|--|---|
| <ol style="list-style-type: none"> ① @33/7/20 ② Sundaram Pan (23/7/2020) ③ Khama Sharma (23/7/2020) ④ Dola Sutar (23/7/2020) ⑤ Swati Patra (23/7/2020) ⑥ Neelika Gupta (23/7/20) ⑦ Manila Tamang (23/7/20) ⑧ Kamelika Biswas (23/7/20) ⑨ Sonamani Singh patra 23.07.20 ⑩ Uma Nag (23/07/20) ⑪ Sanjay Mal (23/07/20) ⑫ Abhilash Mahato 23/07/2020 ⑬ Nilkantha Bauri 23/07/2020 ⑭ Sanjay Kumar 23/07/2020 ⑮ Jagadamba Patra 23/7/20 ⑯ Moulasi Saha 23/07/20 ⑰ Anshana Karmakar 23/07/20 ⑱ Lakshpati Hembram 23/07/20 ⑲ Shyamal Majee ⑳ Subhanu Pr. Mahato ㉑ Prithi S. Mahita ㉒ Partha Ganguly 23/7/20 ㉓ Lakshmi Kantha Mahato ㉔ Amit Dey 15/09-2021 ㉕ Krishananda 23/07/20 ㉖ Robin Ch. Karanib ㉗ Keshinidhi Mahita ㉘ Aksha Bauri | <ol style="list-style-type: none"> ㉙ Nanda Lalal Lalor ㉚ Sudeepa Patra ㉛ Pooja (Saha) ㉜ Animesh Japaty ㉝ Samanwar ㉞ Abhishek Chandra Mahita ㉟ Uday Krishna Mahato ㊱ Bhubai Bera ㊲ Deben Mahato ㊳ Pradyumn ㊴ 23/7/20 ㊵ ㊶ ㊷ ㊸ ㊹ |
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Resolutions Taken

In Day on-line meeting of IQAC work chaired by Dr. Dilata Kanti Mandal, Principal of the College and the following resolutions were taken unanimously:

① New IQAC Coordinator, Dr. Susovantha Pan, who took the charge from 01.04.2020, has informed that Registration for NAAC of our College has been done on 24.06.2020 with the following information:

- a) Username : kashipur_mam@yahoo.in
- b) Password : shu6@M
- c) Link : <https://assessmentofonline.naac.gov.in/public/index.php/hei>

② For AQAR Preparation and Submission college need to upload the data since 2016-17, 2017-18, 2018-19, 2019-20, and 2020-21 following the documents of:

- a) AISHE ID : C-44705
- b) Track ID : WBCOGR21055
- c) NAAC (1st cycle) : (i) Visit → 27-28/11/2016
(ii) Result → 16/10/2016
(iii) Validity → 15/12/2021
(iv) CGPA → 2.06 (Seven point scale)
(v) Certificate → EC (SC)/20/AZA/12-1
(vi) Grade → 'B'
- d) IQAC Formation : 21.02.2012 (Resolution No. 11(h) of GA)
- e) IQAC Coordinators:

- (i) 21.02.2012 - 31.03.2017 → Dr. Susovantha Pan
- (ii) 01.04.2017 - → Dr. Anabinda Mallik
- (iii) - → Poushali Roy
- (iv) - 31.07.2020 → Dr. Amit Dey
- (v) 01.08.2020 - continuing → Dr. Susovantha Pan

③ Due to COVID-19, College was closed since 15.03.2020 and as per Govt. of West Bengal order and notification from SKAU, online classes has been started and will be continuing until further notice. All departments have to take online classes following WhatsApp, mail, googledocs and any other web and have to upload study

materials in the college website www.kendriavidyalaya.org
 They also requested to submit monthly report of online classes to the IGAC Coordinator as follows:

- (a) Sem-VI: 15.05.2020 - 14.04.21, 15.04.21 - 14.05.2021
- (b) Sem-IV: " , " , 15.05.20 - 14.06.2021
- (c) Sem-II: " , " , 15.05.21 - 14.06.2021

- 4) IGAC requested all departments to organize at least one Webinar during this lockdown period so that research activities of the departments may go on.
- 5) The College Master for Sachcha Action Plan of the Government of India Sub-Committees have been formed for this and these committees are requested to act accordingly and make a report of their activities and send it to the IGAC Coordinator. SAP was formed in 22.07.2021 under MHRD, Govt. of India.

SAP Committee Members

| | |
|--|--|
| <p>1) Sanitization & Hygiene</p> <ul style="list-style-type: none"> (i) Animesh Supakar (Convener) (ii) Gopankr Mahanta (iii) Sadhu Bauri | <p>2) Waste Management</p> <ul style="list-style-type: none"> (i) Partha Sarathi Mohanta (C) (ii) Shyamal Majee (iii) Khana Shukra |
| <p>3) Water Management</p> <ul style="list-style-type: none"> (i) Asha Bauri (C) (ii) Pijush Kr. Mukhopadhyay (iii) Nanda Dulal Lohar | <p>4) Energy Management</p> <ul style="list-style-type: none"> (i) Teampa Chakraborty (C) (ii) Sanjit Karmakar (iii) Tamal Banerjee |
| <p>5) Greenery</p> <ul style="list-style-type: none"> (i) Anusuya Banerjee (C) (ii) Nabin Das (iii) Bhudib Ch. Majhi | <p>TCE IGAC Coordinator Principal will be included for all OS Sub-committees</p> |

6) As there is no other agenda to discuss, the meeting ended with vote of thanks to the chair.

7) KMM Relief Fund KMM Relief Fund has been created with one day salary of all staffs of the college. This fund will be distributed in (70% : 30%) ratio to the CWS attached to local people and CM Relief Fund with the help of NSS Unit of the College.

[Signature]
 (President)

ISAC Meeting

NO.: KMMM/ISAC/43/20

Place: Teachers' Room

Date: 02.10.2020

Time: 12:00 noon

- Agenda:**
1. Confirmation of the last meeting's resolutions
 2. KMMM Relief Fund
 3. Webinars of various Departments
 4. Internal Assessment of Sem III/IV/VI
 5. Admission 2020-21 Report
 6. Misc.

Members present:

- 02/10/2020
- | | |
|--------------------------------|------------------------------|
| ① Animesh Sengupta | ② Sunaranta Pan (02/10/2020) |
| ③ Khama Sharma (02/10/2020) | ④ Dola Sarkar (02/10/2020) |
| ⑤ Sumit Kumar (2/10/2020) | ⑥ Neelika Gupta 2/10/20 |
| ⑦ Kamalika Biswas (2/10/2020) | ⑧ Lakhpati Hanjiram 02.10.20 |
| ⑨ Manita Jannang (2/10/2020) | ⑩ Sarfan M. Mahato |
| ⑪ Eesamoni Sengupta 2/10/2020 | ⑫ Pooja Mahato |
| ⑬ Uma Nayak (2.10.2020) | ⑭ Pooja Ganguly |
| ⑮ Sumit Das (2/10/2020) | ⑯ Lakshmi Kanta Mahato |
| ⑰ Debilal Mahato 02/10/2020 | ⑲ Amit Das 19.02.2021 |
| ⑳ Nilkantha Bhowmik 02/10/2020 | ㉑ P. S. Das 13/10/2020 |
| ㉒ Sumit Kumar 02/10/2020 | ㉓ Deben Natar |
| ㉔ Pooja Paranda Pati 02/10/20 | ㉕ Ruben Das |
| ㉖ Montu Saha 2/10/20 | ㉗ Uday Krishna Mahato |
| ㉘ Archana Karmakar 02/10/20 | ㉙ Ananta Chandra Mahato |
| ㉚ Asha Bhowmik | ㉛ Brijendra Das, 2/10/20 |
| ㉜ Anjan Das | ㉝ K. D. Das |
| ㉞ Ananta Das | ㉟ Ananta Das |

Resolutions Taken:

Today's meeting was presided over by the principal of the college and the following resolutions had been taken unanimously:

- ① At the beginning, the resolutions of the online meeting dated 23.07.2020 has been read out and confirmed by the members present in the meeting unanimously.
- ② From the KMMM Relief Fund, NSS-I and NSS-II units of the college have distributed:
 - ③ → at Rangiladih → Sanitizers, Mask
 - ④ → at Gopalchaur → Pulses/Soyabean

③ During Lockdown following Webinars have been organized by various departments:

- ① 05.06.2020 → "COVID-19: Challenges and Opportunities" (IGAC)
- ② 21.06.2020 → "Importance of Yoga in Daily Life" (P. Education)
- ③ 30.06.2020 → "Observation of Hool Divas" (Santali)
- ④ 01.07.2020 → "Let Them Anatomise Drama: Text, Transformation, Performance" (English)
- ⑤ ^{29.07.2020}_{30.07.2020} → "Impact of COVID-19 on Indian Society" (Sociology)
- ⑥ 01.08.2020 → "Recycling Waste: Management in Theory and Practice" (SAP Unit, Botany & IGAC)
- ⑦ 07.08.2020 → "Turni Rabe Nirabe" (Cultural Sub-Committee & Mritima)
- ⑧ ^{10.08.2020}_{11.08.2020} → "Mahamari: Itihars-O-Uttaran" (Bengali)
- ⑨ ^{16.08.2020}_{27.08.2020} → "Unist Shatakes Dui Byatikromi Monishi: Ishwara-chandra Vidyasagar & Akshaya Kumar Datta" (Bengali)
- ⑩ 31.08.2020 → "Environment and Sustainability: Land, Water and Ecosystem Perspective" (Geography)
- ⑪ 05.09.2020 → "Shikshak Divas: Prosongo-O-Prasangikata" (KMM Alamri)
- ⑫ 09.09.2020 → "Sustainable Development Goals & COVID-19" (Economics)
- ⑬ 12.09.2020 → "Recent Themes in Environmental History" (History)
- ⑭ 14.09.2020 → "Lokayite Jibon-O-Loksangeet" (Music & Vada)
- ⑮ 16.09.2020 → "Wellness in Present Pandemic Situation" (P. Education)
- ⑯ 26.09.2020 → "Management of Anxiety through Education" (Education)
- ⑰ 30.09.2020 → "Energy Management for Sustainable Future" (SAP Unit, Chemistry, Physics, Mathematics)

There are few more webinars to be conducted in next few days. IGAC Welcomes and congratulates all the departments for such initiatives.

④ IGAC verified the reports of Internal Assessment of all the departments and asked them to upload in SKAU portal when it will be open for Sem-II, Sem-IV and Sem-VI in due time.

⑤ From the Admission Committee, IGAC analyzed the report of Admission 2020-21 and found that →

(a) All Hom. Seats are full except Economical (Hom).

(b) Few seats are vacant in SQ/ST/OBC-A Category as

there are no applications. IGAC with Consultation

to the principal, request Admission Committee to appeal to the BCO, Parental Office, Govt. of West Bengal to de-reserve the seat so that no seats will remain vacant.

- (c) Many seats are still vacant in Science department.
- (d) College will be looking forward to reopen the Admission portal with prior permission from the SKOU and the Govt. of West Bengal.

As there is no further agenda, the meeting has been ended with vote of thanks to the chair.

Dr
(President)

IGAC Meeting

No. : KMM/IGAC/4/21
Place : Teachers' Room

Date : 15.02.2021
Time : 11:00 am

- Agenda:**
1. Confirmation of the last meeting's resolutions of 02.10.2020
 2. Preparation for NAAC
 3. Documentation of Records & Work Distribution
 4. AQAR Submission
 5. Webinars/Seminars/FDP/RC/OP
 6. AICTE Startup Policy (NISF)
 7. Misc.

Members Present:

- | | |
|------------------------------|--------------------------------|
| ① @Rajal | ⑩ Khama Shamma 15-02-2021 |
| ② Dola Daxar 15-02-2021 | ⑪ Swati Patil 15-02-2021 |
| ③ Neelika Gupta 15.2.21 | ⑫ Manika Jamang 15-02-2021 |
| ④ Kamika Baniar (15/02/21) | ⑬ Summi Jagtap 15-02-2021 |
| ⑤ Uma Nay 15/02/21 | ⑭ Archana Karmakar 15.02.2021 |
| ⑥ Smit Mal 15/02/21 | ⑮ Lakshmi Kumbhar 15.02.2021 |
| ⑦ Sevil Mahate 15/02/21 | ⑯ Sarfina B. Mahate 15/2/2021 |
| ⑧ Nilkantha Bani 15/02/2021 | ⑰ Lakshmi Kanta Mahate 15/2/21 |
| ⑨ Smit Karmakar 15/02/2021 | ⑱ Subhojit Chatterji 15-02-21 |
| ⑩ Rajaramanda Patil 15/02/21 | ⑳ Gaurav Jay 15-02-2021 |
| ⑪ Ananta Saha 15/2/21 | ㉑ Anjan Saha 15/02/21 |
| ⑫ Shyamal Majee | ㉒ Animesh Sapakar 15/02/21 |
| ⑬ Pankaj Saha 15/02/21 | ㉓ Pijush Mondal |
| ⑭ Partha Ganguly 15/02/21 | ㉔ Shyamapada Patramoni |
| ⑮ Amit 201 15/02/21 | ㉕ Krishanku Bhatt |
| ⑯ Anil Kumar 15/02/21 | ㉖ Anurag Sengupta |
| ⑰ Asha Bani 15/02/21 | ㉗ Anurag Sengupta |
| ⑱ Suvranda Pan 15/2/21 | ㉘ Anurag Sengupta |
| ⑳ K. Saha | ㉙ Anurag Sengupta |

Resolutions Taken

Today's meeting was chaired by the Principal of the College and the following resolutions have been taken immediately →

- ① The meeting started with the confirmation of the resolutions of 02.10.2020,

③ For preparation of NAAC?

(a) College website should be updated and revised.

(b) Category I to VII of CSR will be distributed among TS and NTS to make smooth procedure.

(c) All TS are asked for Personal Profile and Departmental Profile to be submitted within 28/02/2021.

④ Departments are reminded to document all their records and activities throughout the session which include;

(a) To make Academic Calendar

(b) Keep resolutions of all the meetings of the department updated (from syllabus distribution to Internal Assessment to Review of Results)

(c) Records of Alumni of the Department

(d) Placement records and higher study record of the department

(e) Record of achievements of Students and Teachers

⑤ AGAR Submission: Coordinator informed the members that AGAR of 2016-17 has been sent to NAAC office and also uploaded to College website. As per new guidelines of NAAC, AGAR will have to be submitted online. The college is preparing the report for the same for the year 2016-17, 2017-18, 2018-19, 2019-20 and 2020-21 at the earliest.

⑥ IGAC and various departments have organised 17 (seventeen) webinars already and few more in the list for the academic session 2019-20 and 2020-21. These are -

① 28.10.2020 → "Lok Jibone Sangeet: Vaidi, Bihu, Baul" (jointly with PK College)

② 01.11.2020 → "Bangla - Pohaka Andolan" (jointly with Mritsna)

③ 02.11.2020 → "Pandemic Shock and New Structural Changes in Global Politics" (Pol. Science)

④ 05.11.2020 → "Shikshakite Daltonman Manasik Sankal" (IGAC)

⑥ The College has been joined in the AICTE Start-up policy organised by NISF, Govt. of India. The college registered for the policy and asked the IBAC Coordinator to join the Training program and may prepare some course for the students and college.

⑦ Misc: (a) Teachers are requested to submit their details regarding subject and paper they taught and to be evaluate in the forthcoming examination of odd semester to be held from March 2021.

(b) Teachers are also requested to complete ~~and~~ online RC/OP/FDP following UGC norms and submit the documents to the IBAC Coordinator.

(c) CAS of Dr. S. Pan of Economics to be held on 12.03.2021 for Stage III to Stage - IV.

The meeting ended with vote of thanks to the Chair.

Sdt
B.K. Mandal
(President)