



Kashipur Michael Madhusudan Mahavidyalaya

(Affiliated to Sidho-Kanho-Birsha University)

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(NAAC Accredited with Grade “B”)

(INTERNAL QUALITY ASSURANCE CELL)

Ref.No.: KMMM/IQAC/46/21

Date: 24.08.2021

(Plan of Action for the Session 2021-22)

A. CLASSROOMS

1. Clean Classrooms:

- a) Regular dusting and cleaning of the classrooms are required.
- b) Most of the rooms do not have lights and/or fans. If the rooms have lights and fans, they are not in working condition.
- c) Windows and doors of the classrooms need renovation.
- d) Beehives at or near the windows of some of the classrooms need to be removed.
- e) Renovation of classrooms & laboratories. Many rooms are damped and cracked.

2. Opening of Bhadu Bhavan:

Immediate opening of Bhadu Bhavan with an adequate number of desks & benches, lights & fans, proper electric connection, blackboards, etc. such that classes can be conducted there from the next session.

3. Table-Chairs in the Class Rooms:

Purchase desks and benches for classrooms of the New Building. Most of the classes don't have a single pair of table-chair for teachers.

B. OTHER ROOMS

- a) Separate Departmental rooms with list of Faculties, almirah, computer, and printer.
- b) Immediate allotment of a proper **Room for IQAC** in the Main Building, with 02 desktops, 01 scanner-cum-colour printer.
- c) Construction of Guard's Room near the Main Gate of the College.
- d) Construction of Guest Room.

- e) Maintenance and repair of Main Building
- f) More chairs for Teachers' Room.
- g) Immediate renovation of Seminar Hall.
- h) Immediate renovation & reopening of the UGC-NRC room as **Computer Kiosk** for students and teachers.
- i) Immediate opening of the newly constructed Common Rooms for students.
- j) Renovations of Office Rooms as per requirement.
- k) Extension of Meeting Room.

C. TOILETS

- a) All the toilets, for TS & NTS as well as for students, require daily cleaning.
- b) Taps need to be checked if they are in good working condition.
- c) Adequate water supply, especially in students' toilets, is required.
- d) Renovation of toilets of the Teachers' Room.

D. DRINKING WATER

- a) Provision of purified drinking water facility (with chillers) for all.
- b) Maintenance of Aquaguard at the Teachers' Room.
- c) Drinking Water supply at the Library Building.

E. RAMP & PAVEMENTS

- a) Construction of ramps at least in the main building for physically challenged students.
- b) Pavements connecting Main Building with New Building and Bhadu Bhavan.
- c) Guard railing in each stairs of Main Building and Library Building.

F. LIBRARY

- a) Purchase of more number of books and journals.
- b) Books and magazines on competitive exams need to be purchased as per students' demand (as reflected in their feedback).
- c) Immediate automation of Central Library & creation of digital library.

G. SPORTS

- a) Immediate leveling of the playground and reconstruction of the track-and-field.
- b) Immediate renovation of the Badminton & Volleyball Courts.
- c) Upgradation of the multi-gym.

H. MISCELLANEOUS

- a) College name plate at the Main Gate.
- b) Completion of college boundary wall.
- c) Plantation of trees, flower gardening, medicinal plant.
- d) Provision of sitting spaces in the open within the campus.
- f) Financial Grants for teachers for attending seminar/ conference/ workshop.
- g) Purchase of Laboratory equipment for all subjects.
- h) Purchase of computers and projectors.
- i) Proper lighting and provision of fans in the corridor, especially in the ground floor of the Main Building.
- h) Labeling of desk, bench, almirah, computers, etc. as part of Stock and Asset Registrar.

I. ADMINISTRATIVE

- a) Completion of **College Audit** for the session 2018-19, 2019-20, 2020-21.
- b) **Creation of Teaching Post** as per new criterion of the Higher Education Council, Government of West Bengal.
- c) Ensure at least 02 Teachers for each subject taught in the college.
- d) Emphasis on more **Add-on Courses** to be open.
- e) Emphasis on opening of MA Courses for at least one subject.
- f) Opening of **NCC** into the college.
- g) Repairing and Maintenance of TV, Generators and AC machines.
- h) Opening of Honours courses in Education, Sanskrit, Santali, Music, Botany and Zoology. Also opening of B.P.Ed course in Physical Education.
- i) Update **Service Books** of all teaching and non-teaching staffs in regular basis.
- j) **Tie-up MOU** with industries or with any other institutions for faculty exchange and campus interview for students.
- k) Plan for **Rain-water harvesting** and **waste management** as a part of Best Practices of the college.
- l) **Training for TS and NTS** at least twice-a-year about CAMS, CBCS and on skill enhancement.
- m) Registration of **KMMM Alumni** and ensure their participation in college development.