



Yearly Status Report - 2017-2018

Part A

Data of the Institution

1. Name of the Institution	KASHIPUR MICHAEL MADHUSUDAN MAHAVIDYALAYA
Name of the head of the Institution	Dr. Suvranshu Pan
Designation	Principal (in-charge)
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	03251246556
Mobile no.	9007953860
Registered Email	kashipur_mmm@yahoo.in
Alternate Email	suvranshupan@gmail.com
Address	Kashipur, P.O. Panchakote Raj
City/Town	Purulia
State/UT	West Bengal
Pincode	723132

2. Institutional Status																			
Affiliated / Constituent	Affiliated																		
Type of Institution	Co-education																		
Location	Rural																		
Financial Status	Self financed and grant-in-aid																		
Name of the IQAC co-ordinator/Director	Dr. Arabinda Mallick																		
Phone no/Alternate Phone no.	03251246556																		
Mobile no.	9475123105																		
Registered Email	amjupc@gmail.com																		
Alternate Email	arabinda@gmail.com																		
3. Website Address																			
Web-link of the AQAR: (Previous Academic Year)	http://www.kashipurmmm.org																		
4. Whether Academic Calendar prepared during the year	Yes																		
if yes, whether it is uploaded in the institutional website: Weblink :	http://www.kashipurmmm.org																		
5. Accrediation Details																			
<table border="1"> <thead> <tr> <th rowspan="2">Cycle</th> <th rowspan="2">Grade</th> <th rowspan="2">CGPA</th> <th rowspan="2">Year of Accrediation</th> <th colspan="2">Validity</th> </tr> <tr> <th>Period From</th> <th>Period To</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>B</td> <td>2.06</td> <td>2016</td> <td>16-Dec-2016</td> <td>15-Dec-2021</td> </tr> </tbody> </table>						Cycle	Grade	CGPA	Year of Accrediation	Validity		Period From	Period To	1	B	2.06	2016	16-Dec-2016	15-Dec-2021
Cycle	Grade	CGPA	Year of Accrediation	Validity															
				Period From	Period To														
1	B	2.06	2016	16-Dec-2016	15-Dec-2021														
6. Date of Establishment of IQAC		21-Feb-2012																	
7. Internal Quality Assurance System																			
Quality initiatives by IQAC during the year for promoting quality culture																			
Item /Title of the quality initiative by IQAC	Date & Duration		Number of participants/ beneficiaries																
1. Digitization	03-Mar-2017 360		1600																

2. SMS for students	03-Mar-2017 100	1835
3. Automation of Library	19-Jan-2018 360	1000
4. Development programmes	19-Jan-2018 360	1835
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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Kashipur M. M. Mahavidyalaya	NonRecurring: Purchase of Books and Equipments	Govt. of West Bengal	2018 360	1000000
View File				

9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View File](#)

10. Number of IQAC meetings held during the year :

7

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

1. Digitization of Office and Most of the Departments 2. Regular SMS for students to inform all relevant information 3. Automation of Library and introduction of Departmental Library 4. Development programmes including tree plantation and adoptation of rural villages 5. Implementation of CBCS System of Education

[View File](#)

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achievements/Outcomes				
<p>1.Digitization 2.SMS for students 3.Automation of Library 4.Development programmes</p>	<p>?efile system to promote paperless office. ?Admission process done completely online, including fee payment. Apart from conventional College Notice Board, students are notified about important programmes, viz. Registration, form fillup, examination dates, etc. through SMS. The service was earlier extended to teachers only. ?Workshop for teachers/ students (workshop on CBCS) (Workshop on library automation?) ?Orientation Programme for first semester students on CBCS ?Participation and paper presentations in workshops/conferences/seminars by faculty members. Faculty and NTS meetings to discuss and enhance wholesome education and development.</p>				
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<p>14. Whether AQAR was placed before statutory body ?</p>	<p>Yes</p>				
<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th data-bbox="116 1055 796 1104">Name of Statutory Body</th> <th data-bbox="796 1055 1476 1104">Meeting Date</th> </tr> </thead> <tbody> <tr> <td data-bbox="116 1104 796 1160" style="text-align: center;">Teachers' Council</td> <td data-bbox="796 1104 1476 1160" style="text-align: center;">05-Apr-2018</td> </tr> </tbody> </table>		Name of Statutory Body	Meeting Date	Teachers' Council	05-Apr-2018
Name of Statutory Body	Meeting Date				
Teachers' Council	05-Apr-2018				
<p>15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?</p>	<p>Yes</p>				
<p>Date of Visit</p>	<p>28-Feb-2018</p>				
<p>16. Whether institutional data submitted to AISHE:</p>	<p>Yes</p>				
<p>Year of Submission</p>	<p>2018</p>				
<p>Date of Submission</p>	<p>15-Mar-2018</p>				
<p>17. Does the Institution have Management Information System ?</p>	<p>Yes</p>				
<p>If yes, give a brief description and a list of modules currently operational (maximum 500 words)</p>	<p>College has CAMS software for official management. Full form of CAMS is College Administration and Management Software. Every work related with office is done with this software.</p>				

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The steady urge made by the people of Kashipur for the establishment of a College was fulfilled and the cherished Mahavidyalaya came into being on 26th September 2000. The opening of the College at Kashipur at once offered invaluable service in regard to the spread of educational opportunity for a large number of prospective students of a comparatively backward district. Their opportunities constitute our aims. The opportunities are: i) To provide the students of Kashipur and adjacent area with the opportunity to enhance their educational qualification through receiving higher education and to enable them to build their capacity necessary for being effectively and gainfully employed; ii) To bring the local people living around in touch with various educational and social welfare services undertaken by the College through NSS or other extension activities; and iii) To humbly attempt to create an atmosphere of learning and awakening through the gradual spread of education and academic culture. The College has always been receiving generous help and cooperation from the people associated with it and also from the people and well-wishers at large as well as eminent personalities of the locality. We hope and believe that this cooperation will go on increasing. We always remember with due respect those people who have touched our College with their dedicated works. They did their novel works, now it's the right time for us to continue what they left for us.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
NA	Nil	Nil	Nil	Nil	Nil

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nil	NA	Nil
No file uploaded.		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BA	CBCS	01/07/2017

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	Nil	Nil

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
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NA	Nil	Nil
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
Nil	NA	Nil
No file uploaded.		

1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
<p>The Internal Quality Assurance Cell (IQAC) has been set up for the betterment of the educational quality of the college in 2012. IQAC also looks after the maintenance and enhancement of quality in College academics. The cell, comprising Principal, two external academicians from University, one teacher Coordinator, three teacher members, one local educationist from college Governing Body, one non-teaching member and one student member meets regularly to discuss on admission, results of semester examinations, introduction of new courses, research activities of faculties and all other related academic issues. It frequently receives feedback from students for individual teachers. IQAC leads to visit NAAC Peer Team for it's first cycle in 2016 and secured grade B.</p>

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BSc	Program	61	36	36
BA	Program	417	1267	417
BA	Hons	262	834	262
View File				

2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses

2017	715	Nil	12	Nil	Nil
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2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
12	12	10	6	2	10
View File of ICT Tools and resources					
View File of E-resources and techniques used					

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Yes, There is Teachers Council and IQAC to monitor students in every aspects of their academic career. Academic Audit of the College has been done by the visiting members of Sidho-Kanho-Birsha University on 28th March 2018 for the overall assessment of our College for the Academic Session 2017-18. This team comprises: a)Dr. Priyanath Haldar, Inspector of Colleges, SKBU b)Dr. Prof. Dhananjay Rakshit, Dean, Faculty of Commerce, Professor Head, Department of Commerce, SKBU c)Dr. Ardhendu Sekhar Patra, Dean, Faculty of Science, Professor Head, Department of Physics, SKBU d)Prof. Samirranjan Adhikari, Professor and Head, Department of Education, SKBU e)Prof. Ashim Kr Nath, Professor, Department of Zoology, SKBU f)Dr. Subrata Raha, Associate Professor Head, Department of Botany, SKBU We are thankful to the Academic Audit Team members for rendering some invaluable suggestions for the betterment of the College and for lifting up the standards of the education that we impart to the students. The college will definitely work upon our deficiencies.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
715	12	1:60

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
17	7	10	5	5

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2017	Dr. ArabindaMalick	Assistant Professor	Best Paper Award in Science Congress, Kolkata, West Bengal
2017	Dr. Suvranshu Pan	Assistant Professor	Best Paper Award in Indian Economic Association Conference at Guntur, AP
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	BECOCCHT	Semester I	01/07/2017	31/12/2017
BA	BBNGCCHT	Semester I	01/07/2017	31/12/2017

[View File](#)

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The College, as per the guidance of Sidho-Kanho-Birsha University, is offering three-year (six semester) B.A. Honours Courses and B.A./B.Sc. Programme Courses with Choice Based Credit Systems (CBCS). Examination Time Planning Semester Commencement of Courses Internal Assessment End Sem Exam I 1st week of October 2nd week of January Mid-February II 1st week of March 3rd week of July 2nd week of August III 1st week of September 3rd week of January Mid-February IV 1st week of March 4th week of June 3rd week of July V 1st week of September 2nd week of February Mid-March VI 1st week of March 2nd week of June 1st week of July These dates are tentative and are finalized according to the notification of Higher Education Department, Government of West Bengal. S.KB. University may change the schedule as per their requirement.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Academic Calendar Prepared by the Teachers Council centrally. Also each of 18 Departments of the college has prepared individual calendar including syllabus distribution and plan of activities throughout the session.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<http://www.kashipurmmm.org/result.php>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
BA	Nill	Program	376	320	85.11
BA	Nill	Honours	242	224	91.80
BSc	Nill	Program	12	12	100.00

[View File](#)

2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

http://www.kashipurmmm.org/academic_achievement.php

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
NA	NA	NA	NA	NA
No file uploaded.				

3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
NA		

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
NA	NA	NA	NA	NA
No file uploaded.				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
NA	NA	NA	NA	NA	NA
No file uploaded.					

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
01	02	00

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
NA	NA

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	Economics	3	NA
National	Chemistry	1	NA
National	Geography	1	NA
International	English	1	NA
International	Music	1	NA
View File			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Physical Education	1
History	1

Bengali	2
Economics	1
Philosophy	1
Sociology	2
View File	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Multilateral Trade Negotiation: Indias Approach in the New Millennium	Dr. Suvranshu Pan	Indian Economic Journal	2017	194662	Indian Economic Association	Nil
View File						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
NA	Nil	Nil	Nil	Nil	Nil	Nil
No file uploaded.						

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	2	8	8	3
Presented papers	1	6	3	3
Resource persons	1	1	Nil	1
View File				

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Online Classes	IIRS, Dehradun	6	36
View File			

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Youth Parliament Competition	Stood 2nd in the District	Ministry of Parliamentary Affairs	16
View File			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Gender Issues	NSS	Workshop	2	100
AIDS Awareness	NSS	Workshop	2	100
Swachh Bharat	NSS	Special Camp	2	100
View File				

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
National Conference	120	College	02
View File			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Career Counselling	Workshop	KMMM	26/01/2018	26/01/2018	136
Career Counselling	Seminar	KMMM	17/04/2018	17/04/2018	112
View File					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
NA	Nil	Nil	Nil
No file uploaded.			

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
10	10

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Classrooms with Wi-Fi OR LAN	Nil
Laboratories	Existing
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Newly Added
Classrooms with LCD facilities	Existing
View File	

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
INFLIB	Partially	Nil	2018

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Reference Books	13112	123432	324	30000	13436	153432
Text Books	30978	346752	435	80000	31413	426752
Journals	9	8970	7	2314	16	11284
Library Automation	Nil	Nil	1	30000	1	30000
View File						

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
Dines Chandra Maiti	E-Pathshala	MOOCs	02/04/2018
View File			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
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Existing	20	1	1	1	1	1	18	0	0
Added	8	0	1	0	0	1	0	0	0
Total	28	1	2	1	1	2	18	0	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

100 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
UGC-NRC	http://www.kashipurmmm.org/

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
0.3	1.75	0.6	0.45

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

1. Library: In this academic year books were purchased. Internet has been made for library user. Library Automation is ongoing. A career guidance cell has opened for the students to develop themselves for various competitive exams during 2017-2018. NLIST i.e. e-journal and e-books database, hosted by INFLIBNET has newly subscribed in this year. For quick update of different notice of college as well as of Central Library it has created a page on social media as the extension service of Central Library. 2. Feedback: Feedback is collected from all students all departments annually. On the basis of this feedback taken from students, suggestive measures have been taken for improvement of the overall quality of the college. Students gave suggestive feedback for class teaching improvement, betterment of library accession, frequency supply of drinking water, sufficient low cost food and beverages from college canteen, necessary accessories for sport facilities frequent counselling of career placement. 3. Technology Upgradation: All Financial matters related to admission, examination and administration are computerized. Results and certificates are issued by the University and that too is computerized. Automation of library has been initiated. Computer and internet access and training to teachers, non-teaching staff students: The College has internet facility and in accordance with the Govt. Regulations the College uses all pertinent software. The College library too has got internet facility which is for everyone's use.

<http://www.kashipurmmm.org/ict.php>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Scholarship	40	60000

Financial Support from Other Sources			
a) National	Vivekanda Scholarship, Govt of West Bengal	240	240000
b) International	NA	Nil	Nil
View File			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
Meditation	21/06/2018	300	IQAC and Satsang, Govt of W,B.
Yoga Workshop	31/01/2018	70	Department of Physical Education
View File			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2017	National Service Scheme Special Camp	100	10	2	Nil
2018	Adopted Village Work	100	2	2	Nil
2018	Career Counselling	100	58	10	Nil
View File					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
Nil	Nil	Nil

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
RICE, Asansol	120	2	Security Guard	100	10
View File					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2017	26	BA	Bengali	1. SKBU, 2. KU, 3. RBU, 4. JU, 5. BU, 6. VBUU	MA
2017	12	BA	Geography	1. SKBU, 2. Raipur	MA
2017	8	BA	History	1, SKBU, 2. BU	MA
2017	2	BA	Economics	SKBU	MA
2017	6	BA	Philosophy	SKBU	MA
2017	8	BA	English	1. SKBU, 2. NSOU, 3, BU	MA
2017	2	BA	Political Science	SKBU	MA
2017	6	BA	Sociology	SKBU	MA
View File					

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	2
SET	3
Any Other	13
View File	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
University Annual Sports	University Level	38
College Annual Sports	Intra-College	148
Youth Parliament Competition	District Level	13
Annual Cultural Competition	Intra-College	47
View File		

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ International	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
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2018	Annual Cultural Competition	Nill	Nill	27	Nill	Sourav Karmakar Shilpi Lohar Chinmoy Kumbhakar Subhajit Chowdhury Tanumoy Chatterjee Shilpi Lohar Economics Department Shaswati Garain Bibekananda Mandal
2018	College Annual Sports	Nill	36	Nill	Nill	Aloke Mahaho, Jyotsna Majhi, Tapan Hembram, Sunita Hansda, Amit Mandal
2018	District Level Youth Parliament Competition	Nill	Nill	2	Nill	Youth Parliament Team
2018	District Sports	Nill	12	Nill	Nill	Jyotsna Majhi, Amit Mandal
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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

1. College has been organized Annual Cultural Competition in 09 events (Dance, Solo Song, Chorus, Drama, Extempo Lecture, Recitation, Quiz, Antakshari, and Debate) 2. Students of the College is regularly participated in Youth Parliament Competition organized by the University. 3. Students also participate in Quiz competition organised by the Various District. 4. Annually College has been organized a Wall Magazine Competition to find out the skill and innovation technique from students. 5. Annual Sports is organized by the college regularly and most of the students are taking part to the gala event. 6. Students also participated in the University sports regularly. 7. Selected students also taking part in the State Level sports competition organized by the Ministry of Sports, Government of West Bengal.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

0

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

NA

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The steady urge made by the people of Kashipur for the establishment of a College was fulfilled and the cherished Mahavidyalaya came into being on 26th September 2000. The opening of the College at Kashipur at once offered invaluable service in regard to the spread of educational opportunity for a large number of prospective students of a comparatively backward district. Their opportunities constitute our aims. The opportunities are: i) To provide the students of Kashipur and adjacent area with the opportunity to enhance their educational qualification through receiving higher education and to enable them to build their capacity necessary for being effectively and gainfully employed ii) To bring the local people living around in touch with various educational and social welfare services undertaken by the College through NSS or other extension activities and iii) To humbly attempt to create an atmosphere of learning and awakening through the gradual spread of education and academic culture. The College has always been receiving generous help and cooperation from the people associated with it and also from the people and well-wishers at large as well as eminent personalities of the locality. We hope and believe that this cooperation will go on increasing. We always remember with due respect those people who have touched our College with their dedicated works. They did their novel works, now it's the right time for us to continue what they left for us.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Library, ICT and Physical Infrastructure / Instrumentation	There is a central library for students and teachers. Besides this, each department has their own libraries.
Research and Development	Faculties are engaged with research and publication.
Examination and Evaluation	Examination consists of Internal Assessment and Final Examination following SKBU rules

Teaching and Learning	Chalk and Talk is the main process of teaching. Besides this, powerpoint presentation also used.
Curriculum Development	3 Teachers are members of University Board of Studies who prepared the curriculum
Admission of Students	Admission purely in online basis using online admission software provided by a reputed company

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Administration	Administration following Governing Body always used e-method (CAMS)
Finance and Accounts	CAMS (College Administration and Management Software) is used for financial purpose. Besides, HRMS (human Resource Management System) by Govt. of West Bengal is also followed.
Student Admission and Support	Admission is strictly online basis

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2017	Nil	Nil	NIL	Nil
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2017	Workshop on CAMS	CAMS	10/08/2017	10/08/2017	32	21
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
RC	2	25/08/2017	14/09/2017	21
OP	2	04/10/2017	31/10/2017	28

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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
5	5	Nil	Nil

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Salary Savings, Cooperative	Salary Savings, Cooperative	Scholarship, Freeship

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

State Government of W.B. regular basis, provide Auditor for academic and financial audit for each year. The audit work is done for all sectors specially in the month of October every year. The steady urge made by the people of Kashipur for the establishment of a College was fulfilled and the cherished Mahavidyalaya came into being on 26th September 2000. The opening of the College at Kashipur at once offered invaluable service in regard to the spread of educational opportunity for a large number of prospective students of a comparatively backward district. Their opportunities constitute our aims. The opportunities are: i) To provide the students of Kashipur and adjacent area with the opportunity to enhance their educational qualification through receiving higher education and to enable them to build their capacity necessary for being effectively and gainfully employed ii) To bring the local people living around in touch with various educational and social welfare services undertaken by the College through NSS or other extension activities and iii) To humbly attempt to create an atmosphere of learning and awakening through the gradual spread of education and academic culture. The College has always been receiving generous help and cooperation from the people associated with it and also from the people and well-wishers at large as well as eminent personalities of the locality. We hope and believe that this cooperation will go on increasing. We always remember with due respect those people who have touched our College with their dedicated works. They did their novel works, now it's the right time for us to continue what they left for us.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Non-recurring Fund from Govt of West Bengal	1000000	Purchase of Equipments and Books

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6.4.3 – Total corpus fund generated

7000000

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority

Academic	Yes	SKBU	Yes	IQAC
Administrative	Yes	SKBU	Yes	GB

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

1. Parent _teachers Meeting held in the beginning of each academic session 2. Online SMS sent for betterment of the students in their daily activities. 3. Mail in regular basis to the teachers and Principal for grievance whenever they have any.

6.5.3 – Development programmes for support staff (at least three)

1. Cooperative formed. 2. CAMS Training 3. Financial Training 4. Training on Admission 5. Training on Examination

6.5.4 – Post Accreditation initiative(s) (mention at least three)

The steady urge made by the people of Kashipur for the establishment of a College was fulfilled and the cherished Mahavidyalaya came into being on 26th September 2000. The opening of the College at Kashipur at once offered invaluable service in regard to the spread of educational opportunity for a large number of prospective students of a comparatively backward district. Their opportunities constitute our aims. The opportunities are: i) To provide the students of Kashipur and adjacent area with the opportunity to enhance their educational qualification through receiving higher education and to enable them to build their capacity necessary for being effectively and gainfully employed ii) To bring the local people living around in touch with various educational and social welfare services undertaken by the College through NSS or other extension activities and iii) To humbly attempt to create an atmosphere of learning and awakening through the gradual spread of education and academic culture. The College has always been receiving generous help and cooperation from the people associated with it and also from the people and well-wishers at large as well as eminent personalities of the locality. We hope and believe that this cooperation will go on increasing. We always remember with due respect those people who have touched our College with their dedicated works. They did their novel works, now it's the right time for us to continue what they left for us.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	Yes
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2017	Feedback from Students	03/03/2017	15/12/2017	23/12/2017	Nil
2018	Alumni Association formation	19/01/2018	24/02/2018	24/02/2018	Nil

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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
NSS Camp	13/01/2018	13/01/2018	50	50

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

College trying to teaches its students on Environmental Conciousness and Sustainable Energy Initiatives through: 1. Compulsory ENVS studies for all. ENVS for 1st Semester Hons Students and 2nd Semester Program students. 2. Through subject like Economics (Paper: Environmental Economics for Semester VI students), Geography (Paper: Environmental Geography for Semester III Students), Botany (Environmental Substance)... teachers provide consciousness to the students.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	12
Rest Rooms	Yes	11
Scribes for examination	Yes	2
Any other similar facility	Yes	4

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2017	2	2	08/12/2017	7	NSS Camp	Cleanliness	112106
2018	2	2	13/01/2018	7	NSS Camp	Gender Issues	112

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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Orientation Class	01/06/2017	IQAC and Teacherss Council jointly organized the Orientation Class for each and every staffs of the college at the beginning of each session every year. Throughout this, discussion and

explanation on Human Values and Professional Ethics have been discussed. Students also allow to participate in this program. They also learned about the course curriculum and Code of Conduct in Educational institution.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Orientation Class	01/07/2017	01/07/2017	350
NSS Camp	11/01/2018	20/01/2018	112

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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. NSS has taken the main initiatives. Every Saturday they cleaned the campus with the help of their 100 volunteers. 2. Special Awareness Camp also organised by the NSS for 10 days every year during December-January to discuss about the eco-friendly campus. 3. Students also have to aware that the college campus is Plastic-Free zone. So, no use of plastic in the classroom or canteen or anywhere inside the campus is not allowed. 4. Project on Environmental Studies have been given to the students to discuss the cause and effect of pollution inside the college campus to all Semester I and II students. 5. Teachers discussed about the facilities and good-cause of Eco-friendly campus to the students during their class lectures.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

1. Regular Tree Plantation inside and outside the campus is our best Practices which we are following through NSS wings of the college. The process has been stated in the rainy season every year. As per NAAC Guidelines of 2016 (During 1st Cycle Visit), college authority is trying to replace the Eucalyptus Tree to the fruits and others flowers or long-and-solid guard based tree plantation inside the campus. 2. Regular organisation of National/International/State level Seminar, Workshop an Conferences by various departments is our another Best Practices. Throughout this programs, students, teachers and resource persons are engaged in discussion on various topic to enrich their knowledge.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

http://www.kashipurmmm.org/best_practices.php

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

1. VISION OF THE COLLEGE To promote good physical and mental health, development of pupils' attitude and inculcation of the discipline of a responsible citizen and to create a class of intellectually, morally sound and committed citizens, who will become a human resource of high calibre, to cater to the needs of the society and the country as a whole in accordance with our motto "sa vidya ya vimukttaye" means "Knowledge Liberates". 2. MISSION OF THE

COLLEGE The opening of the College at Kashipur has been offering invaluable service in regard to the spread of educational opportunity for a large number of prospective students of a comparatively backward district. Their opportunities constitute our aims as follows: to provide the students of Kashipur and adjacent area with the opportunity to enhance their educational qualification through receiving higher education and to enable them to build their capacity necessary for being effectively and gainfully employed to bring the local people living around in touch with various educational and social welfare services undertaken by the college through NSS or other extension activities and to humbly attempt to create an atmosphere of learning and awakening through the gradual spread of education and academic culture.

Provide the weblink of the institution

http://www.kashipurmmm.org/about_us.php

8.Future Plans of Actions for Next Academic Year

1. Formation of Alumni Association: An Alumni Association of the College was formed in February, 2018. The first Reunion was held on 24th February, 2018. 2. Extension renovation of Canteen building: Extension of the Canteen building has been sanctioned by the Governing Body of the College construction is likely to start in the next academic session. 3. "Education is what gives deliverance/emancipation". The message of Rabindranath Tagore, "My salvation is in abundance of light", will dawn hand in glove with the heritage in our Educational Institution. The geographical location of our educational Institution is in the verge of West Bengal's stony soil, in the sylvan shadows of Shal and Palash and is surrounded by the culture of popular folklores. 4. Our new family comprises the industrious boys and girls of stony hard soil of Purulia. The college that saw the light of the day on 26th September 2000, set its foot in the adolescence of 18, and from that very moment, taking its full responsibility, I began my journey. To achieve Higher Grade from NAAC in next cycle, is our immediate objective. Besides that, by increasing the intake capacity by one-and-a-half times in 8 Honours disciplines and implementing postgraduate degrees, we will proceed towards sustained development, not in the evaluation of degrees, but in building a simple, easy and linear Veda of life, by bridging the gulf between the basic need of life and formal education. 5. By exposing the root culture, namely 'Vadu Gan', in the arena of international symposium, we have tried to touch the indigenous culture of the soil. We have started to register the legacy of heritage through the introduction of Diploma course in Folk- song and Vadu Gan of Manbhum. 6. With a view to touching the Jivan-Veda, and to instilling the joyous songs of life into the heart of the new generation, we are making an effort to build up a Department of Culture, with various courses on basic culture, its assessment and performance. We are also trying to preserve, reform, develop and prevent from depravity and deformity, those cultures which are extinct and in the threshold of extinction. 7. Special emphasis is given to the practical aspect as well to the inculcation of this passion and emotion of life in these fields. With the object of increasing the financial condition for the economically backward regions, we are moving towards promoting various schemes like kitchen garden, considering the quality and nature of soil, seed processing, different products and ingredients from Palash Leaves, and Honey Preservation. Keeping in view of the Vocational based learning, a scheme has been taken to introduce Nursing Training for the women of this Tribal dominated region. 8. For the all round and sustained development of human resources, our journey remains unhindered through Curriculum and Co-curricular activities. Our expectation: "We shall overcome someday".